

Department of Family Services



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Telephone:
Reference:
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Date: 3.12.2012

Exhibit number: 152

MEMORANDUM TO: Acting Director-General

SUBJECT: Secondment of an Officer

1. Following the identification of a number of priority projects across the Department, it has become apparent that certain of these projects cannot be adequately accommodated within the duties and responsibilities of existing positions.
2. In particular, a project within the Youth Program relating to the provision of Departmental services to Young Offenders has been identified. Due to its scope, it will be necessary to assign an officer on a full time basis to undertake this project.
3. It is considered that Mr Peter William Coyne, Acting Manager, John Oxley Youth Centre, Department of Family Services and Aboriginal and Islander Affairs, Wacol, has the appropriate knowledge and experience to undertake this project. It is therefore proposed that Mr Coyne be seconded full time to perform the duties associated with this project for a period of six (6) months (unless otherwise determined).
4. A review of the duties and responsibilities that would be required indicate a level of work value consistent with a classification level I-12. It is therefore further proposed that Mr Coyne be paid a special allowance to bring his total remuneration up to this classification level.
5. RECOMMENDED that:
 - (a) Peter William COYNE (PA/238274), Acting Manager, John Oxley Youth Centre, Department of Family Services and Aboriginal and Islander Affairs, Wacol (PO/468383) be seconded to perform special duties within the Department of Family Services and Aboriginal and Islander Affairs, Brisbane, (PO/984560) as from 14th February 1990 for a period of six (6) months (unless otherwise determined) with classification and salary arrangements as at present viz I-9-2;

**PROVIDED FOR
LEGAL INSTRUCTION**

APPROVED
12 FEB 1990
DIRECTOR-GENERAL

- (b) During such period of secondment, Mr Coyne be paid a special allowance of \$188.00 per fortnight, to bring his total remuneration to the equivalent of classification-level I-12-1;
- (c) Notice of such secondment be published in the Government Gazette.

(Notes: (i) Mr Coyne will not be eligible for on-call provisions during the period of his secondment.

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(ii) The above recommendations require the approval of the Acting Director-General).

SEP 10
A/Director
Organisational Services

12th February, 1990.