Department of Family Services





Refer to:

Mr P Coyne, Manager, John Oxley Youth Centre

Date:

12 December 1989

To:

Mr C Thatcher, Deputy Director-General, Corporate Support

Copies to:

Mr I Peers, Executive Director, Youth Support

Subject:

Staff Disciplinary Processes

Mr Hiener is currently investigating complaints by certain members of staff at John Oxley Youth Centre. He is to report to the Honourable the Minister and to the Director-General. One matter he is to report on is the adequacy of, and implementation of, staff disciplinary processes. For me to assist Mr Hiener in his inquiry, F request a copy of approved staff disciplinary processes used by the Department from 30 November 1987 to the current date.

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Manager

John Oxley Youth Centre

Manager, Polyonnel Services

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